

April 29, 2026

Dear [Homeowner Name],

I hope this message finds you well. As part of the **Terrace Ridge South Condominium Association's** ongoing commitment to maintaining the quality, safety, and appearance of our neighborhood, we regularly review property conditions throughout the community. During a recent inspection, we identified certain areas of your property that require attention:

- [Brief description of issue, e.g., exterior paint deterioration, roof damage, landscaping concerns, etc.]
- [Additional issue, if applicable]

These items are addressed in accordance within the **TRSCA Declaration & By-Laws (Article 3, Sec. 2, Item M & Article 9, Sec. 2, 3 & 4)**, which help preserve property values and ensure a consistent standard for all residents.

The **TRSCA Board** kindly ask that you complete the necessary repairs or corrective actions by [deadline date]. If you have already scheduled or completed these repairs, please disregard this notice and inform us of the status.

If you need additional time or would like to discuss the matter further, please contact **Dan at 614.561.1656**. We are happy to work with you toward a reasonable resolution.

Please respond confirming receipt of this notice.

Thank you for your prompt attention to this matter and for helping maintain the quality of our community.

Sincerely,

Dan Eisenhauer
President - Terrace Ridge South Condominium Association
614.561.1656
dan@cwcg.com